

# CANTONMENT BOARD OKARA

## HIRING THE SERVICES OF CONSULTANT

Cantonment Board Okara intends to hire the services of well reputed consultant / firms registered with relevant government institutions for pre-feasibility to ascertain the best use of land and planning, designing, 2D drawings, 3D designing of exterior & interior of buildings, estimation and project costing for following sites of Cantt Board Okara:

- i. Commercial sites available in Bazar area / Civil area and abutting GT Road.
2. The interested firms are required to submit their bids through **SINGLE STAGE TWO ENVELOPE** procedure as outlined in rule 36 (a) of the PPRA Rules, 2004. The bid validity period shall be ninety (90) working days after the bid is received and opened.

### **A. SCOPE OF WORKS:**

- i. Pre-feasibility study of projects.
- ii. Planning, designing, 2d drawings, 3D designing of exterior & interior of buildings, estimation and project costing.
- iii. Preparation of BOQs and estimate on MES Schedule of rates 2021.
- iv. Hard & soft landscaping.
- v. Conceptual Design of the proposed projects (the firm shall have to make presentation to the competent authority if so desired). Recommendations and way forward.

### **B. GENERAL REQUIREMENT:**

- i. Name, Address & Contact Details of the firm
- ii. Company profile.
- iii. Detail of projects of similar nature related to the above-mentioned work undertaken by the firm in the last 5 years (in hand/ completed) supported by documentary evidence such as work orders / completion reports in original or attested copies.
- iv. The Income Tax Certificate from the concerned department and showing status active on inquire.
- v. Details of technical staff for the proposed works, duly supported by attested credentials.
- vi. An affidavit that the firm is neither blacklisted nor in dispute / litigation / arbitration with any Govt./ Semi Govt. Department on the left over/ incomplete projects.
- vii. Only those will be eligible to apply for the tender who have the valid certificates of their enlistment with PEC/ PCATP for the year 2023-24.

### **C. EVALUATION CRITERION:**

The Cantt Board Okara shall first scrutinize the required documents before issuance of the tender / bidding documents for quoting the rates. The required documents should be submitted in the Cantt Board Okara before 13 June 2024. The firms are required to submit the bid in sealed envelope and the rates should be quoted on Lump sum basis including all manpower and out of pocket expenses.

### **D. TERMS & CONDITIONS:**

- i. Bid documents and instruction to bidder can be viewed / downloaded from <https://okara.cantonment.gov.pk> / office of Cantonment Board Okara during office hours.
- ii. The proposals should be free from cutting / overwriting etc.
- iii. The rates will be quoted according to MES Schedule of Rates 2021.

- iv. The proposals should be submitted before 13 June, 2024 upto 1100 hours and will be opened on same date at 1200 hours in the presence of authorized representative of firms who happen to be present at that time.
- v. The original call deposit / pay order of Rs.100,000/- in the name of Executive Officer, Cantt Board Okara will be submitted to Cantt Board Office before closing of bid.
- vi. Consultant firms / Bidder black listed by Cantonment Board Okara, other Government department or involved in litigation or found to be indulged in corrupt or fraudulent practices will be considered non-responsive by Cantonment Board Okara being procuring entity.
- vii. If any document submitted along with bid documents found false / bogus, the registration of the contractor / firm shall stand cancelled/ blacklisted in the light of enabling provisions of PPRA Rules 2004. Conditional / Incomplete bids shall not be acceptable.
- viii. All the government taxes (Federal, Provincial & any other) will be deducted as per prevailing government policy.
- ix. Incomplete / disfiguring/ overwriting and delayed bids shall be declared non-responsive.
- x. Any bid received in the contravention of enabling provisions of PPRA Rules, 2004 will be declared non-responsive by the procuring entity. Cantonment Board Okara being procuring entity reserves the right to accept or reject any tender / bid on technical / administrative grounds under Rule 33 (I) Rules, 2004.
- xi. Successful bidder shall be bound to execute an agreement with the procuring entity and all terms and conditions including tender notice shall be binding on the bidder.
- xii. The sites for commercial projects can be visited at any working day during office hours.
- xiii. The said advertisement is also available on PPRA website, Notice Board, Newspaper and Cantonment Board Okara website at <https://okara.cantonment.gov.pk>.



**(FAISAL MUNIR WATTO)**  
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